

Notice of Annual General Meeting, Board Election and Call for Notices

Notice of Annual General Meeting

The 2010 Annual General Meeting of Water New Zealand will be held on Wednesday, 22 September 2010 at 5:30 pm in the Christchurch Convention Centre.

Notices of Motion

I now call for Notices of Motion for this meeting, which shall be with me by Wednesday, 18 August. Please note that all notices of motion shall be made in writing to me and be dated and signed by the mover and seconder, both of whom must be financial members of the Association. Please include an explanation for the reasons of the motion. Any notices of motion submitted after Wednesday, 18 August will not be accepted.

This notice is in accordance with Rule 12.4 of the Constitution, which states:

"12.4 *At any Annual or Special General Meeting no business other than that stated on the order paper or properly falling under general business shall be transacted.*

- a) *Any Notice of Motion shall be given in writing and shall be dated and signed by the mover and seconder who shall both be financial members of the Association. The text of the motion shall be accompanied by an explanation of the reasons for the motion.*
- b) *Notices of motion shall be received by the Chief Executive at least thirty five days prior to the Meeting. The Chief Executive shall, electronically by email transmission or facsimile transmission or, if requested in writing by any Member, by ordinary post, send to each Member a Notice of the Meeting, a copy of the order paper and the full text of any Notice of Motion at least twenty eight days prior to the meeting."*

The final agenda for the Annual General Meeting, including any notices of motion, will be sent out to members prior to 23 August 2010.

Board Election

I call for nominations for election to the Board of Water New Zealand. **The closing date for nominations is Tuesday, 3 August 2010 at 5:00 pm.**

There are six elected Board members, who are elected for a two year term. A copy of the official nominations form can be downloaded from the Water New Zealand website at www.waternz.org.nz. The nominee, proposer and seconder involved in the process of nominating a person for a position on the Water New Zealand Board must be financial members of the Association as at the closing date of nominations. The nominee should have read and understood the requirements and responsibilities as outlined in the Water New Zealand Constitution, which can be downloaded from the Water New Zealand website www.waternz.org.nz/documents/board/constitution_2007.pdf



Murray Gibb
Chief Executive

Contact: Hannah Smith +64 4 495 0897 for further information.

OFFICIAL NOMINATION FORM FOR ELECTION OF BOARD MEMBERS 2010/2011

CLOSING DATE FOR NOMINATIONS: Tuesday, 3 August 2010 at 5:00 pm

INTRODUCTION

All persons, that is, the nominee, proposer and seconder involved in the process of nominating a person for election to the Water New Zealand Board, must be financial members of the Association as at the closing date of nominations. The nominee should have read and understood the requirements and responsibilities of Board members outlined in the Water New Zealand Constitution, which can be downloaded from http://www.waternz.org.nz/documents/board/constitution_2007.pdf

POSITIONS FOR NOMINATION

BOARD MEMBERS

As per Clauses 7 and 8 of the Water New Zealand Constitution, nominations for elected members of the Board shall be called 70 days prior to the AGM. Clause 7.1 states that the Board shall comprise six elected members of the Board and may include two co-opted members of the Board. Members are elected for two year terms. This year three positions are available. Sitting members Martin Smith, David Ward and Steve Carne retire by rotation.

NOMINEE:

(full name and address)

Position Standing for:

Signature:

PROPOSER *(full name):*

Signature:

SECONDER:

(full name):

All nominees are required to supply a profile outlining their Association involvement, present and past experience within the industry, and their goals for the future development of the Association. A passport sized photo in digital form will also be required. This information is required no later than **5:00 pm on Tuesday, 3 August 2010.**

Please contact Hannah Smith at Water New Zealand if you have any queries.
Email: hannah.smith@waternz.org.nz or DDI: +64 4 495 0897



WATER NEW ZEALAND VOTING PROCESS

The call for nominations will be made via email to all financial members of Water New Zealand for which the Association has a current email address (all other members will be notified by post) by **Friday, 9 July 2010**

Official nomination forms can be downloaded from the Water New Zealand website **www.waternz.org.nz** and are also available from Hannah Smith at Water New Zealand.

Email: **hannah.smith@waternz.org.nz**

Nominations close at 5:00pm on Tuesday, 3 August 2010 at Water New Zealand.

Every person who is nominated and meets the Association's election requirements as outlined in clauses 7 and 8 is required to supply a profile outlining their Association involvement, present and past experience within the industry, and their goals for the future development of the Association. A passport sized photo in digital form will also be required. This information is required at the Water New Zealand Office by **5:00pm on Tuesday, 3 August 2010.**

An Official Postal Ballot form and information on each nominated person will then be forwarded to all financial members no later than **Monday, 23 August 2010** and will include an explanation on voting procedures to be completed and returned to Water New Zealand no later than **5:00pm on Wednesday, 8 September 2010.**

A returning officer will be appointed to check the validity of votes, enumerate votes and advise the Water New Zealand Chief Executive of the outcome.

The successful candidates will be announced at the Annual General Meeting to be held on **Wednesday, 22 September 2010** at the Christchurch Convention Centre, Christchurch at 5:30 pm.

As per Clause 8.6 of the Water New Zealand Constitution, the incoming Board shall take office not less than 14 days and not more than 28 days following the Annual General Meeting. A Board Meeting is scheduled for 9:00 am on Thursday, 14 October 2010.

**NOMINATION FORMS WILL BE ACCEPTED BY EMAIL, FAX OR POST
IF RECEIVED BY THE CLOSING TIME AND DATE**

Email, Fax or Post to:

Hannah Smith
Water New Zealand
PO Box 1316
Wellington 6140
Fax: +64 4 472 8926
Email: **hannah.smith@waternz.org.nz**