



DRAFT Minutes of the MODELLING SIG ANNUAL GENERAL MEETING
Held at Rotorua Energy Events Centre at 2pm,
on WEDNESDAY 9 NOVEMBER, 2011

PRESENT:

Bear	Marcel (Chairman)	Opus International Consultants Ltd
Garside	Ian	CH2M beca
Brown	Nick	Auckland Council
Jebamony	Rathika	DHI New Zealand
Joseph	Thomas	AWT Water Limited
Tinholt	Rob	Watercare Services Limited
Haarhoff	Thomas	AWT Water
Henderson	Wayne	Harrison Grierson Consultants Ltd
Tokelove	Adam	Cheal Consultants Ltd
Booth	Jeff	Jeff Booth Consulting Ltd
Tse	Nigel	Harrison Grierson Consultants Ltd
Tomasi	Nasrine	AWT Water
Robinson	Brian	AURECON
Sargent	Stewart	Marlborough District Council
Estcourt	Scott	Napier City Council
Tibshraeny	Andre	Hauraki District Council
Donald	Nathan	AWT Water
Koopal	Vicki	Jeff Booth Consulting Ltd
Sinclair	Louisa	Dunedin City Council

Apologies

Colin	Roberts	DHI New Zealand
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In Attendance

Amy	Aldrich	Water New Zealand
Cherish	Low	Water New Zealand

1. WELCOME AND APOLOGIES

Marcel opened the meeting and welcomed members to the 2011 Modelling Special Interest Group AGM. Marcel introduced himself and advised it was good to see everyone in attendance.

2. MINUTES OF PREVIOUS AGM – 22 September 2010

Motion:

It was moved by Ian Garside and seconded by Tom Joseph

That the minutes of the 2010 AGM held at the Christchurch Convention Centre, Christchurch, 22 September, be accepted as a true and accurate record.

Carried

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising.

4. CHAIRMAN'S REPORT

Marcel presented the Chairman's report:

Committee members:

13 members started the year, with one resignation due to the earthquakes.

The committee has matured into its roles and functions well.

13 Portfolios that define the roles in the committee to achieve our aims, which include

- Provide a forum for discussion
- Facilitate exchange of information
- Identify areas of improvement
- Promote excellence
- Organise events
- Report to Water New Zealand

The portfolios are:

- Conference – Ian, Brian Rathika, Mark and Marcel
- Funding – Marcel
- Liaison – Marcel
- Stormwater SIG liaison – Nick
- Rivers Liaison – Mark
- Guidelines – Rob, Nick and David
- Training – Rathika
- Website – Hannah and then Amy from Water NZ
- Web forum – Mark
- Regional reps – Waikato – Peter, Wellington – Brian, Auckland – Rathika, South Island – Mark and Louisa
- Publications – Nick
- Young Professionals – Jeff
- Research – Asaad
- Water New Zealand rep – Amy

The committee has had an ambitious set of tasks that the committee members have risen

to the task of achieving. We appreciate you (the members) feedback on how we are going and comments are welcome through the forum or direct to the Water New Zealand contact - Amy.

Highlights of the year:

- Co-organised the Stormwater Conference in Auckland with the Stormwater SIG
- Ongoing liaison with the Australian Hydraulic Modelling Association, which is a fledgling group with similar aims to the modelling SIG
- Advertising relevant industry events and courses through the website, web forum and mailing list
- Publications through the Water NZ Journal
- Guidelines development – bringing them together and making them known
- Regional meetings 3 in Auckland, 2 in Christchurch, one in Wellington and one in Dunedin over the year. A further one is planned for the Waikato on November(30th)
- A sharpened modelling stream at this year's conference with more forums to engage directly with the modelling community.

NZ rainfall runoff guidelines:

The need for these guidelines has become apparent by talking with the industry and from comments received through the Rivers Group and at the Stormwater conference. A very well attended meeting in Auckland last month highlighted the industry enthusiasm for this project, and the SIG will be seeking the funding to push these guidelines forward. The Australians have guidelines (which cost \$10M to develop) and we will be looking to learn from their experiences in developing ours.

5. PORTFOLIO REPORTS

Marcel gave an overview of the progress each role has made over the last year and the goals for these roles going forward.

6. ELECTION OF MANAGEMENT COMMITTEE 2009/2010

The following had put their name forward for the next year's committee:

1. Rathika Jebamony
2. Nick Brown
3. Robert Kelly
4. Tom Parsons
5. Tristan Jamieson
6. Colin Roberts
7. Keith Woolley
8. Tonia Gnorich

Motion:

It was moved by Marcel Bear and seconded by Brian Robinson

That all nominations are accepted as committee members.

Carried

They will join the members who are staying on: Brian Robinson, Jeff Mclean, Thomas Joseph, Robert Tinholt, Louisa Sinclair, Ian Garside, and David Ward. The committee will

be looking to co-opt some more members to help out with various portfolios after the first committee meeting.

Marcel Bear has indicated he is available for co-option.

Amy will email new committee members with details of the first committee meeting, which will be Thursday 1 December at 3pm, by teleconference.

6. Other Business

Ian Garside emphasized the importance of the rainfall runoff guidelines. Ian advised there is a lot of momentum behind them and encouraging people to attend sessions regarding the guidelines as they need as much industry support as possible before requesting funding.

7. CLOSE OF MEETING

The meeting closed at 2.25pm.

Signed as a true and correct record

Date: _____

Chairperson: _____

DRAFT