

**The minutes from the Annual General Meeting of  
the New Zealand Water and Wastes Association Incorporated  
held on Wednesday, 18 September 2019 at 5.00pm  
at Claudelands Arena, Hamilton**

**PRESENT**

IN ATTENDANCE	ORGANISATION
Amy Samuelu	Water New Zealand
John Pfahlert	Water New Zealand
Linda Whatmough	Water New Zealand
Noel Roberts	Water New Zealand
Noeline Strange	Water New Zealand
Pip Donnelly	Water New Zealand
Vicki McEnaney	Water New Zealand
Jim Graham	Water New Zealand

**MEMBERS**

Surname	First Name
Ashby	Douglas
Atkins	Helen
Bansal	Bipan
Blackburn-Huettner	Dukessa
Blake-Manson	Hugh
Blakemore	Rob
Booth	Jeff
Borrie	Neal
Bradley	Jim
Brady	Roger
Brockbank	Troy
Broome	Jonathan
Burgess	Sarah
Cain	Tony
Chandra	Vijesh
Cole	Martyn
Colquhoun	Graeme
Couper	Steve
Crawford	John
Cunis	Shayne
Freeman	Craig
Garside	Ian
Glasner	Ulrich
Gregor	Jan
Hill	Kelvin
Hartwell	Sioban

Hayes	Roly
Kendrick	Lorraine
Littlefair	Charlie
MacKenzie	Simon
Mackie	John
Male	John
Manning	Brent
Mappledoram	Gareth
McIlroy	Craig
Milkie	Mark
Miller	Boyd
Mills	Graeme
Mugutso	Donnick
Monaghan	Mike
Nokes	Chris
Pascoe	Mark
Pefferes	Iain
Porteous	Bruce
Porter	Maire
Potts	Wally
Rabbitts	Iain
Rundle	Clive
Schrur	Mike
Shipton	Marcus
Simpson	Martyn
Sproules	Paul
Thacker	Graeme
Tian	Frank
Watts	Dean
Wilson	Anthony
Non-members	
Surname	First Name
Farjood	Arash
Roberts	Paul
Watson	Andrew

**1. WELCOME AND RECEIVING OF PROXY VOTES**

President Kelvin Hill opened the meeting at 5.03pm and welcomed the members, fellow Board members, the Chief Executive and staff of the Association to the 2019 Annual General Meeting of the Association. He advised that at the conclusion of the AGM, Jim Bradley would make a presentation of the Golden Shovels.

Proxies were received from Garry MacDonald and Desiree Kirby.

## GENERAL BUSINESS ITEMS

The President called for items of general business.

The CEO indicated he would like to discuss funding of the Diploma on water and wastewater treatment as a matter of general business.

## 2. APOLOGIES

FIRST NAME	LAST NAME
Archer	Humphrey
Bourke	Mike
Couling	Ian
Davis	Keith
Harding	John
Hedgland	Ray
Kirby	Desirae
Lind	Myles
Macdonald	Garry
McBride	Graham
Painter	David
Sharp	Ross
Smith	Martin

### Motion:

It was moved by Helen Atkins and Iain Rabbitts

*That the apologies be accepted.*

**CARRIED**

## 3. MINUTES OF PREVIOUS AGM OF 19 SEPTEMBER 2018

### Motion:

It was moved by Helen Atkins and Hugh Blake Manson

*That the minutes of the AGM held at the Claudelands Conference and Events Centre in Hamilton on Thursday, 19 September 2018 be accepted as a true and correct record.*

**CARRIED**

## 4. MATTERS ARISING

Anthony Wilson advised the spelling of John Fitzmaurice's name needed to be corrected in the 2018 minutes.

## 5. PRESIDENT'S REPORT

### Motion:

It was moved by Roly Hayes and Craig Freeman

*That the President's report be received and accepted.*

**CARRIED**

## 6. CHIEF EXECUTIVE'S REPORT

**Motion:**

It was moved by Helen Atkins and Craig Freeman

*That the Chief Executive's Report be received and accepted.*

**CARRIED**

## 7. FINANCIAL REPORTS AND AUDITOR'S REPORT

The President advised that the financial reports for the year ending 30 June 2019 had been posted on the Water New Zealand website and members were notified via email.

**Motion:**

It was moved by John Mackie and Graeme Mills

*That the audited accounts for the financial year ending 30 June 2019 be accepted.*

**CARRIED**

## 8. ANNOUNCEMENT OF WATER NEW ZEALAND BOARD 2019-2020

The President announced the President-elect for the 2020 – 2022 period will be Helen Atkins.

The 2019/2020 Board was announced:

- Kelvin Hill – President
- Helen Atkins – President-elect
- John Mackie
- Lorraine Kendrick
- Iain Rabbitts
- Priyan Perera

The President welcomed Priyan Perera as the new Board member and thanked Dan Stevens and Mike Monaghan for standing in the election.

## 9. APPOINTMENT OF AUDITOR 2019-2020

**Motion:**

It was moved by Helen Atkins and Troy Brockbank

*That Grant Thornton Wellington, Chartered Accountants, be appointed as auditor for the 2019 - 2020 financial year.*

**CARRIED**

## 10. DETERMINATION OF SUBSCRIPTION RATES

The President advised in accordance with the Board's policy of changing subscription rates incrementally each year in line with the annual rate of inflation, there will be a 2% increase, rounded up to the nearest \$5, effective from 1 July 2020.

**Motion:**

It was moved by Kelvin Hill and Bipan Bansal

*"That the annual subscriptions be increased by 2% and rounded up to the nearest \$5 effective from 1 July 2020."*

**CARRIED**

## 11. GENERAL BUSINESS

The CEO updated members on training and education, advising there is a proposal from Opus to re-establish the diploma course that is not currently being delivered. This course would be run by Opus and requires \$110,000 to go ahead. Connexis do not have the funds to cover this. JP suggested Water New Zealand puts some money towards making the diploma course happen. This could be done by invoicing members as was done for the certificate course.

Brent Manning suggested that there should be some project funding i.e. through the WSMG that could be used instead. JP advised the ownership of the training material would be owned by Opus, this funding is for extra capacity at Opus for the delivery of the course.

Roly Hayes advised the IP is owned by Ministry of Works and that Water New Zealand should ask if there is still a commercial interest with OPUS or NZWETA. It was queried how the changes to vocational education i.e. the new “super polytech” would affect this.

Rob Blakemore advised the material was owned by Opus and asked, “what’s it for?” The update would be expensive and what is Water New Zealand going to get at the end of it. What are the consequences if this doesn’t happen?

Steve Couper suggested starting to talk to central government about how this may work and the possibility of it providing funding.

Rob Blakemore advised when Opus ran diplomas, they barely broke even. He suggested there was a need for the wastewater diploma as well.

Anthony Wilson advised there needs to be a transitional period between the old qualification and the new qualification. He also suggested the super polytech is not likely to see water training as a priority.

Ulrich Glasner suggested seeing what Australia was doing in this space.

Kelvin Hill advised the purpose of the discussion was to float the idea with the members and that a paper will certainly be circulated before any decisions are made.

### Other Business

Anthony Wilson paid tribute to Mike Petricevich who recently passed away.

There being no further business, the President declared the meeting closed at 5.33pm.

Signed as a true and correct record

**Date**

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President

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Chief Executive