



Minutes	
Meeting of:	Modelling Group – Annual General Meeting
Date and Time:	Thursday 17 th March 2022, 905am
Venue:	At the Modelling Symposium, via Zoom

1.	<p>Welcome and Apologies</p> <p>Present: Gillian Blythe, Fiona Macdonald (Chair), Kirwan Tan, Cheryl Bai (Committee), Nathan Donald, Michael Arthur, Carl Johnson, Thomas Haarhoff, Brendon Harkness, Link Zhao, Alistair Osborne (Committee), Nadia Nitsche, Vicki Koopal (Committee), Rene van Lierop (Committee), Rathika Jebamony, Wioletta Gilfoyle (Committee), Mike Dunstone (Committee), Kate Hand, Michael Howden, Rob Blakemore, Melissa Allfrey, Alex Wong, Ali Paine, Hansol Lee, Joe Xie, Robbie Swan, Amit Kumar</p> <p>Apologies: Peter Kinley (Committee), Catherine Dagan (Committee), Mike Dunstone (Committee)</p>
2.	<p>Previous AGM Minutes and Actions</p> <p>The minutes of the previous AGM held 11 March 2021 we approved and adopted as a true and correct record. Wioletta / Nadia</p>
3.	<p>Chairman’s Report</p> <p>Fiona Macdonald verbally reported the meeting the key activities of the Group for the year.</p> <ul style="list-style-type: none">• Welcomed everyone to the 2022 AGM and thanked everyone for their support over the last year.• Symposium 2021<ul style="list-style-type: none">○ Last year’s symposium we had to pivot with two weeks’ notice to a virtual format. Despite that it was really successful, and we received a lot of good feedback.○ We had a good range of technical papers and our keynote speakers, in particular we really well received. We had Belinda Story talking about Insurance Retreat and a presentation from Emily Lane on NIWA Endeavour project on National Flood Mapping.



	<ul style="list-style-type: none"> ○ We also ran a virtual workshop on the Stormwater Modelling Guidelines ○ We also had regional networking events on the first day in various locations around the country. ● Regional Meetings <ul style="list-style-type: none"> ○ Due to covid we haven't held regional meetings. ○ I don't believe we have been very good at holding virtual events partly due to the committee members being impacted by lockdowns and having to balance work and home life. But we also get the feel that there is a lot of virtual training and events available, and we think people are getting a bit over that. But I would be interested to know if this is of interest and if we should be looking at holding more virtual events to supplement the symposium. ● Communications <ul style="list-style-type: none"> ○ Wioletta and Vicki on the committee are now heading up the communications portfolio. ○ We issued a newsletter in December 2021. That went out to our modelling mailing list and published onto our Modelling LinkedIn page. If you aren't part of the LinkedIn page, I urge you to join, as this is where we push out a lot of our communications. ○ The newsletter will be issued regularly through those same channels, and it aims to cover updates of interest to the industry and profile of a modeller in each newsletter. ● Water Supply Modelling Guidelines <ul style="list-style-type: none"> ○ We launched the revised version of the Water Supply Modelling Guidelines last year. ○ Big thanks to Mike Dunstone and the committee for driving that forward. This is available in the Water New Zealand website here. ● Stormwater Modelling Guidelines <ul style="list-style-type: none"> ○ As most of you will know there is no national guidance that exists for Stormwater Modelling. ○ We identified this as a big gap and confirmed this with industry via surveys and workshops. At last year's symposium we held a workshop to refine the scope of that. ○ We have progressed the introduction and scoping section, to set the scene for the guidance. ○ At the moment it is on hold because of water reform and the activity the National Transition Unit is undertaking. They have identified that as a need in the forward work program for what needs to happen between now and 2024. ○ We will be keeping in touch with the NTU as to what part and what place the modelling group will have in the development of those guidelines.
4.	Election of Management Committee 2021/2022



	<p>Current Modelling Group Members 2021/22</p> <ul style="list-style-type: none"> • Fiona Macdonald (Chair) Auckland Council • Wioletta Gilfoyle (Vice Chair) Tonkin + Taylor • Cheryl Bai Auckland Council • Catherine Dagan Mott MacDonald • Mike Dunstone AECOM • Katrina Guy Water New Zealand • Peter Kinley ARUP • Kerri Ann Kirkwood DHI • Vicki Koopal Jeff Booth Consulting Ltd • Rene van Lierop Aurecon • Ali Osborne Wellington Water <p>The following Committee member(s) where standing down – the Chair thanked them for their tenure.</p> <ul style="list-style-type: none"> • Kerri Ann Kirkwood <p>Three new nominations had been received.</p> <ul style="list-style-type: none"> • Ali Osborne, Wellington Water <p>These were accepted and confirmed on to the Committee.</p> <p>2022 Committee was confirmed as</p> <ul style="list-style-type: none"> • Fiona Macdonald (Chair) Auckland Council • Wioletta Gilfoyle (Vice Chair) Tonkin + Taylor • Cheryl Bai Auckland Council • Catherine Dagan Mott MacDonald • Mike Dunstone AECOM • Katrina Guy Water New Zealand • Peter Kinley ARUP • Vicki Koopal Jeff Booth Consulting Ltd • Rene van Lierop Aurecon • Ali Osborne Wellington Water <p>With Kerri Ann stepping down, we no longer have a South Island representative, if you wish to join the committee please contact Katrina Guy</p>
5.	<p>2022/23 Plan</p> <ul style="list-style-type: none"> • Regional Meetings



	<ul style="list-style-type: none"> ○ We are planning these and hopefully will be held every few months in Auckland, Hamilton, Wellington, Christchurch. ○ We do have a programme but will need to be flexible due how the covid situation develops. ○ We are anticipating holding these in person ● Communication <ul style="list-style-type: none"> ○ We will continue with the newsletter. Issuing three or four over the year. ● Symposium 2023 <ul style="list-style-type: none"> ○ Fingers crossed next year will be in person ● Modelling Guidelines <ul style="list-style-type: none"> ○ Keeping in touch with NTU and look for other opportunities to input on national guidelines ● Other SIGs <ul style="list-style-type: none"> ○ There is quite a lot of synergies between what we do and other special interest groups. Particularly the Smart Water Infrastructure, Climate Change, etc. ○ There are real opportunities to share information between our respective membership groups, as well as to run joint events. We will be looking out for those opportunities over the coming year. <p>If there is any particular topic, events, training or area of interest that you would like to see covered please reach out. Because we are here to serve the industry and our members. It would be helpful to know what people see as gaps.</p>
6.	<p>General Business</p> <p>No other business was brought up</p>
7.	<p>AGM closed at 920am</p>