**PROPOSED CHANGES IF ALERT LEVEL 4 IS REDUCED TO LEVEL 3**

**Main Offices**

* Staff continue to work from home using digital capability

**Operational Sites**

* Site separation continues with physical distancing of staff on sites

**Operations Activities Reinstated**

* Maintenance practices on linear assets
* Planned maintenance and connections work on the retail network
* Pump station cleaning where required
* Maintenance of valves and equipment
* Reactive maintenance extended from P1 – P3 to include P4 and P5

**Developer Services Reinstated**

* Compliance and inspections - subdivision connection works, subject to restoration of housing construction works
* Connections of water and meters to address outstanding connection applications – subject to wastewater being connected and drainlayers etc. services also restored

**Meter Reading**

* Reading cycles start again

**Billing and Collections**

* Limited staff return to site if any telephony / latency issues

**Active Construction Sites**

* **All** active construction sites reopen
	+ Applying same COVID-19 protocols as operational sites and following any specified industry guidelines.
	+ Key construction task lists will be required at each site, identifying which works can be halted at short notice and those which must be completed once started.
	+ Site opening is dependent on associated supply chains restarting including:
* Concrete / Steel / Gravels
* Spoil transport, disposal and waste removal
* Fuel supply
* Plant / Equipment hire
* Construction labour availability
* Traffic control

Assessed time to activate construction sites – 48 hours

Assessed time to re-instate supplier operations 7 days